



WYALUSING VALLEY WINE FESTIVAL  
C/O VENDOR COMMITTEE  
PO Box 322  
WYALUSING, PA 18853

### **Vendor Information**

**When:** Saturday September 16, 2023, 12-5p.m. Set-up for vendors 9-11a.m.

**Where:** Corner of Rt. 6 and Fifth Street in Wyalusing. This was the former location of the Wyalusing Elementary School and is on the Tuscarora Wayne Insurance Grounds, 41908 Route 6, Wyalusing, PA 18853

Outdoors, rain or shine.

**Fees:** \$30 for a 10'x10' space and two grounds passes to the wine festival. If you would like to participate in the wine tasting, you will be able to upgrade your tickets for \$5 each at the festival. Need more space? Contact us. You are responsible for bringing your own tent, tables, etc.

#### **Information you need to provide:**

- **PA Sales Tax License Number:** Under the Pennsylvania Tax Reform Code of 1971, we cannot permit anyone to “display for sale or sell taxable tangible personal property or services” unless the person or business has a valid Pennsylvania Sales, Use and Hotel Occupancy Tax License and the person or business provides its name, address and Pennsylvania Sale, Use and Hotel Occupancy Tax License number to us. If you do not have a valid PA Sales, Use and Hotel Occupancy Tax license, you can apply online at <https://www.pa100.state.pa.us> or you can call the PA Department of Revenue, 717-787-1064 for more information.
- **Proof of Insurance** At the request of the property owner, food vendors will need to provide a certificate of insurance listing the Wyalusing Valley Wine Festival (PO Box 322, Wyalusing, PA 18853) and Tuscarora Wayne Insurance Company (41908 Route 6, PO Box 7, Wyalusing, PA 18853) as additional insured. All other vendors just need to provide proof of insurance.

The Lions, the Wyalusing Valley Museum, and Tuscarora Wayne are not responsible for items damaged during this event.

If you are a vendor for a company, we will only accept one vendor per company on a first-come-first-served basis.

Not-for-profits who are interested in setting up an information display, but are not selling anything should email [info@wyalusingwinefestival.com](mailto:info@wyalusingwinefestival.com) for more information. If you are planning to collect money you will need to register as a vendor using this form.

Have questions? Email or call. Registration deadline August 25, 2023

[vendors@wyalusingwinefestival.com](mailto:vendors@wyalusingwinefestival.com)

Wyalusing Valley Museum 570-746-3979

**VENDOR APPLICATION FORM**  
**WYALUSING VALLEY WINE FESTIVAL**  
**SEPTEMBER 16, 2023**

**Business Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Description of your products:** \_\_\_\_\_

**Price range of products:** \_\_\_\_\_

We will try to accommodate anyone with electrical needs *if possible*. We can **not** supply more than normal household current.

Do you need electrical hook up? \_\_\_\_\_

**PA SALES, USE AND OCCUPANCY TAX LICENSE INFORMATION**

**NAME ON LICENSE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TAX LICENSE NUMBER:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**Bring a copy of your PA Sales Tax License with you to the Festival.**

**Registration Fee: \$30** [includes one 10'x10' lot and two grounds pass tickets]

If you need more than one lot, please contact the vendor committee for pricing

**Registration Checklist:**

\_\_\_ Completed Registration form

\_\_\_ Photos of merchandise and booth set up if you have not attended in the past

\_\_\_ Proof of insurance (non-food vendors) or certificate of insurance with additional insured listed (food vendors)

\_\_\_ Check for \$30 registration fee made out to Wyalusing Valley Wine Festival

**Mail to:** Attn: Vendors Committee, Wyalusing Valley Wine Festival PO Box 322 Wyalusing, PA 18853

**Registration form and insurance paperwork can be emailed**  
[vendors@wyalusingwinefestival.com](mailto:vendors@wyalusingwinefestival.com)

**Deadline Aug. 25, 2023**